



ONLINE CHECK-IN
2021 GLEN-ED SPRING KICK-OFF
May 20th – May 23rd, 2021



Check-in will only be online. The documents will be uploaded through the GOTSOCCKER under the tournament event. Below are the directions to upload.

REQUIRED CHECK-IN FORMS - To determine the required paperwork, look at your player cards for the logo to determine which State Association issued your cards.

DEADLINE: May 14th, 2021 MIDNIGHT. Questions: contact Mae Hentz registrar@glenedsoccer.com
Help Documentation is on the second page.

NO PICTURES only PDF's. To make PDF's copy the picture into a word file and save as PDF. Anything not in a PDF will be rejected and deleted.

IF USYSA State Association



1. Player Cards – [upload 6-8 player passes per sheet](#). [and must be brought to every game](#)
2. State Roster or IYSA Tournament Roster – NOTE: the IL tournament roster is ONLY required if players that are playing in the tournament are not listed on your state roster. [IYSA TOURNAMENT ROSTER LINK](#)
3. Illinois Medical Release –*All players must submit "Illinois Medical Release"* [IYSA MEDICAL RELEASE LINK](#)
4. Guest player permits - (For players outside your club)
5. Travel Permit - For all teams not Carded by Illinois Youth Soccer Association.
6. IYSA Risk Management Certification [IYSA RISK MGMT LINK](#)
7. IYSA Communicable Disease Agreement [IYSA COMMUNICABLE DISEASE LINK](#)

IF US CLUB



1. Player Cards – [upload 6-8 player passes per sheet](#). [and must be brought to every game](#)
2. State Roster or IYSA Tournament Roster – NOTE: the IL tournament roster is ONLY required if players that are playing in the tournament are not listed on your state roster. [IYSA TOURNAMENT ROSTER LINK](#)
3. Illinois Medical Release –*All players must submit "Illinois Medical Release"* [IYSA MEDICAL RELEASE LINK](#)
4. Guest player permits - (For players outside your club)
5. Form NT [IYSA FORM NT LINK](#)
6. IYSA Risk Management Certification [IYSA RISK MGMT LINK](#)
7. IYSA Communicable Disease Agreement [IYSA COMMUNICABLE DISEASE LINK](#)

If you do not fall into one of the categories above, email Mae Hentz at registrar@glenedsoccer.com

CHECK-IN VERIFICATION PROCEDURES

- ONCE ALL DOCUMENTS ARE LOADED, Please email registrar@glenedsoccer.com (Mae Hentz) and inform her you have completed the upload.
- We will communicate to you the team is checked-in and approved to participate.



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DIRECTIONS TO UPLOAD DOCUMENTS INTO GOTSOCCER

1. Go to www.gotsoccer.com
2. Click on User Login in the upper right corner
3. Click on Team and Team Officials Login
4. Enter your GotSoccer Username and password
5. From the front page, under **Event Registration History** click on 2017 Glen-Ed Spring Kick-Off

The screenshot shows the GotSoccer website interface. At the top, there's a navigation bar with 'Soccer' and 'Teams' tabs. Below that, a team profile for 'Boys U18 99 United Green' is visible. The main content area features an 'Event Registration History' table with the following data:

Name/Date	Type	Status	Applied	Accepted	Paid	Roster	Schedule	eTravel	Support	Misconduct:Y/R
Glen-Ed Training 2017 2/13/2017 - 5/12/2017	Training	Applied	02/06/2017	No	No	Default	View	N/A	Request	
2017 adidas FC Dallas College Showcase presented by Advocate 3/3/2017 - 3/5/2017	Tournament	Accepted	01/07/2017	Yes	Yes	Created (18)	View	Request	Request	
Lou Fusz Midwest Spring Invitational 2017 4/21/2017 - 4/23/2017	Tournament	Applied	01/01/2017	No	No	Selected	TBA	Request	Request	
2017 Glen-Ed Spring Kick-Off April 1st - 2nd 3/30/2017 - 4/2/2017	Tournament	Accepted	11/29/2016	Yes	Yes	Default	TBA	Request	Request	
SLYSA - IL 2016/2017 registration 8/1/2016 - 6/10/2017	League	Applied	11/14/2016	Yes	No	Frozen (10)	TBA	Request	Request	

Below the table, there's a navigation bar with tabs: Team, Hotels, Rooming, Sales, Payment & Status, Schedule, Requests, Misconduct, Guests, Support & Feedback, Roster, and Documents. The 'Documents' tab is selected, showing details for the '2017 Glen-Ed Spring Kick-Off April 1st - 2nd' event, including a 'Print Completed Application' button.

6. Click on the Documents Tab
7. On the lower right, you choose **Document Type** being uploading to the system
8. Enter the **Document Description or Name**
9. **Select file** by clicking **Choose File**. This will allow you to browse your computer.
10. Once you upload a file, you'll see if on the left
11. Upload everything required above per your team type
12. Please send an email confirming you have uploaded all documents to registrar@glenedsoccer.com