

# ONLINE CHECK-IN 2023 GLEN-ED FALL CHAMPIONS CUP September 28<sup>th</sup> – October 1<sup>st</sup>



Check-in will only be online. The documents will be uploaded through the GOTSPORT under the tournament event. Below are the directions to upload.

**<u>REQUIRED CHECK-IN FORMS -</u>** To determine the required paperwork, look at your player cards for the logo to determine which State Association issued your cards.

DEADLINE: Friday September 22<sup>nd</sup>, 2023 . Questions: Chuck Hentz <u>Treasurer@glenedsoccer.com</u> Help Documentation is on the second page.

**NO PICTURES** – the GotSport system only accepts PDF's for uploads. To make PDF's copy the picture into a Microsoft word file and save as PDF. Anything not in a PDF will be rejected.

# **IF USYSA State Association**





- 1. Player Cards upload 6-8 player passes per sheet. and must be brought to every game
- 2. State Roster <u>or</u> IYSA Tournament Roster NOTE: the IL tournament roster is ONLY required if players that are playing in the tournament are not listed on your state roster. <u>IYSA TOURNAMENT ROSTER LINK</u>
- 3. Illinois Medical Release *All players must submit "Illinois Medical Release"* IYSA MEDICAL RELEASE LINK
- 4. Guest player permits (For players outside your club)
- 5. Travel Permit For all teams not carded by Illinois Youth Soccer Association.
- 6. IYSA Risk Management Certification IYSA RISK MGMT LINK (ONLY Non- Illinois Youth Soccer Cards)
- IYSA Communicable Disease Agreement <u>IYSA COMMUNICABLE DISEASE LINK (ONLY</u> Non- Illinois Youth Soccer Cards)

### IF US CLUB



- 1. Player Cards upload 6-8 player passes per sheet. *and must be brought to every game*
- 2. State Roster <u>or</u> IYSA Tournament Roster NOTE: the IL tournament roster is ONLY required if players that are playing in the tournament are not listed on your state roster. <u>IYSA TOURNAMENT ROSTER LINK</u>
- 3. Illinois Medical Release All players must submit "Illinois Medical Release" IYSA MEDICAL RELEASE LINK
- 4. Guest player permits (For players outside your club)
- 5. Form NT IYSA FORM NT LINK
- 6. IYSA Risk Management Certification IYSA RISK MGMT LINK (All teams registered by US Club Soccer)
- 7. IYSA Communicable Disease Agreement <u>IYSA COMMUNICABLE DISEASE LINK</u> (All teams registered by US Club Soccer)

If you do not fall into one of the categories above, contact Chuck Hentz Treasurer@glenedsoccer.com

#### **CHECK-IN VERIFICATION PROCEDURES**

- ONCE ALL DOCUMENTS ARE LOADED, please email *Chuck Hentz <u>Treasurer@glenedsoccer.com</u>* and inform him you have completed the upload.
- We will verify the check-in documents and communicate through email when you are approved to participate.



## ONLINE CHECK-IN 2023 GLEN-ED FALL CHAMPIONS CUP



September 28<sup>th</sup> – October 1<sup>st</sup>

## DIRECTIONS TO UPLOAD DOCUMENTS INTO GOTSPORT

- 1. Access your GotSport account used to register your team for tournament.
- 2. Click on the team account

©GotSport						88	•	2	
AR	treasurer@ lenedsoccer.com								
-	DOB 07/24/1969	Phone	847-943-7764						
	Address 24 Tournament Drive S Hawthorn Woods, IL 60047	Mobile Phone Number	847-943-7764						
					View Full Profile				
& Dashboard   Account   Reporting	Team Management : Team Scheduling	🖋 Program Registrations 🛛 🖺 Forms 🗂 Referee	🗄 Family					-	
👹 Teams	-								
Registrations	Teams Displaying 1 team								
≓ Matches	Name	Coach	Level	Age	Gender				
	Glen-Ed SC 08B United	Hentz, Charles	Competitive	014	Mala				

3. Click on Team Registration

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	Glen-Ed SC 08B Ur	len-Ed SC 08B United							
	🚰 Team 📧 Roste	ers 📾 Team Registrations 📾	Messages						
	Birth	n-Ed SC 08B United U14 Ma hday Range: 01/01/08 - 12/31/08	ale Competitive						
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	Name Glen-Ed SC 08B United		Short Name	Short Name		Opta ID			
			08BU		1034964				
	Competitive Level		Gender		Age Group			J	

4. Select Spring Kick-Off

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😁 Team	Rosters	Tear Registrations	Messages				
Event							
Searc	h Event Name		Search				
Team	Registrations						
ast	Event			Age	Gender	Event Start Date	
	Metro Alliance	spring Classic		U14	Male	2022-04-29	Rosters
	Real WC Na h	o Spring Cup 2022		U14	Male	2022-03-11	Rosters
	SLYSA S	2022		U14	Male	2022-02-26	Rosters
Spring Kick-Off			U14	Male	2022-03-31	Rosters	
			egistrations	U14	Male	2021-06-01	



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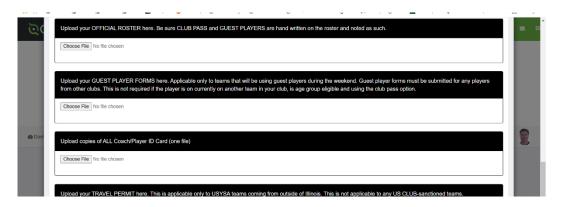


5. Click on Registration

ই	GotSport		≅ ≜
	Team Registration - Glen-I	Ed SC 0 B United	×
	Info     Registration	📾 Roster 🚔 Scheduling Requests 📾 Schedule 🛛 Team History	
			Notify
	Application Information		
an Dast	Ever	t Spring Kick-Off	Actions -
	Grou		
	Club Nam	a Glen-Ed SC	
	Team Nam	e Glen-Ed SC 08B United	
	Team Associatio	n	
	Public Page	https://system.gotsport.com/org_event/events/12650	
	Event Organization Flag	s (MQ-	

6.	Click	Edit								
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	Team Re	gistration - G	len-E SC 08	B United				×		
	🔁 info	Registration	n 🔳 Roster	Scheduling Requests	Schedule	Team History				
	Registr	Registration Form Answers								
de Das	tournam Lowest	Preferred level of play? When there are multiple divisions available, teams will be grouped according to preference and game history. IF your team has requested to play 'up' a year in this tournament, select the level of play that best suits them when playing up, not when playing their own age. Lowest								
	What league/division do your currently play in and please provide current (or most recent) standings (Example: SLYSA Division 1, 5th place out of 10 teams) SLYSA									ľ

7. Scroll down to locate the dropdown to upload the documents. **IMPORTANT:** Due to a software requirement by GotSport, all questions must have answers but not all uploads if not required from above.



- 8. Click Choose File to browse your computer and upload the PDF File.
- 9. Please send an email confirming you have uploaded all documents to treasurer@glenedsoccer.com