ONLINE CHECK-IN

2017 GLEN-ED SPRING KICK-OFF

March 30th - April 2nd, 2017

All Check-in is online this year. Documents will be uploaded through the GOTSOCCER under the tournament event. Below are the documents required and directions to upload.

<u>REQUIRED CHECK-IN FORMS -</u> To determine the required paperwork, look at your player cards for the logo to determine which State Association issued your cards.

- DEADLINE is MARCH 24th 2017 MIDNIGHT
- NO PICTURES only PDF's. To make PDF's copy the picture into a word file and save as PDF.

IF USYSA State Association







- 1. Player Cards upload 6-8 player passes per sheet. and must be brought to every game
- 2. IYSA Tournament Roster manual form available at website
- 3. Illinois Medical Release –All teams must have "Illinois Medical Release" forms
- 4. Guest player permits (For players outside your club)
- 5. Travel Permit,-For all "Out of State Teams",
 - o Missouri teams obtain authorization from thetournamentcenter.com.
 - o For other states, consult Gotsoccer or upload a copy of the travel permit
- 6. State Roster If applicable

IF US CLUB



- 1. Player Cards upload 6-8 player passes per sheet. and must be brought to every game
- 2. IYSA Tournament Roster manual form available at website
- 3. Illinois Medical Release –All teams must have "Illinois Medical Release" forms
- 4. Guest player permits (For players outside your club)
- 5. Team Roster
- 6. Form NT- (For players outside your club)
- 7. IYSA Concussion and Background Check for all Coaches

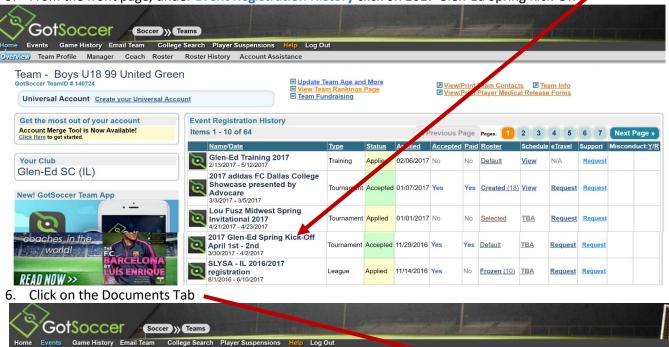
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DIRECTIONS TO UPLOAD DOCUMENTS INTO GOTSOCCER

- 1. Go to www.gotsoccer.com
- 2. Click on User Login in the upper right corner
- 3. Click on Team and Team Officials Login
- 4. Enter your GotSoccer Username and password
- 5. From the front page, under Event Registration History click on 2017 Glen-Ed Spring Kick-Off



☑ Print Completed Application

7. On the lower right, you choose **Document Type** being uploading to the system

Team Hotels Rooming Sales Payment & Status Schedule Requests Misconduct Guests Support & Feedback Roster Document

8. Enter the Document Description or Name

2017 Glen-Ed Spring Kick-Off April 1st - 2nd

- 9. Select file by clicking Choose File. This will allow you to browse your computer.
- 10. Once you upload a file, you'll see if on the left
- 11. Upload everything required above per your team type
- 12. Please send an email confirming you have uploaded all documents to registrar@glenedsoccer.com